## **Medication Policy**

## Our physicians do not routinely prescribe medications unless medically necessary as follows:

- Patients not having surgery will not be prescribed pain medications
- Surgical patients will be given appropriate narcotic medication for a limited time following surgery.
- If pain medications are required after this period, you will be referred to your primary care physician, or a pain management specialist for continued management, as appropriate.
- Some patients may be given a prescription for maintenance medications (such as those medications for hyperlipidemia or hypertension) upon discharge from the hospital. We require that these medications be refilled by your primary care physician or cardiologist. If you do not have a primary care physician or cardiologist the office staff may help you obtain a physician.
- We will ask that you sign an agreement acknowledging our medication policy upon your arrive at your next office visit.

## **Prescription Refill Policy**

- Patients are strongly encouraged to plan ahead! Please avoid waiting until your medication has almost run out before contacting our office for a refill.
- All refills are processed electronically. Patients should notify their pharmacy, not their doctor's office, of their request for a refill.
- No phone refill requests will be processed in order to comply with our electronic processing and documentation.
- For patient safety, this office requires our patients to get their pain medications from one doctor only (medical practice) and from one pharmacy only
- Please note that prescriptions will not be refilled after hours, on weekends, or on National Holidays.

## **Steps for Requesting a Prescription Refill**

- Step 1: Remember to refill your prescription at least one business day before your medication runs out.
- Step 2: Call your pharmacy to request a refill.
- Step 3: Your pharmacy should fax your request to our fax line: (478)743-8204.
- Step 4: All <u>routine</u> requests are filled within one business day.
- Step 5: If you have further questions about your medications, please contact our office during office hours at (478)742-7566.

Patient Signature
Acknowledging Policy

Date

